I.S.P.C.
March 8, 2007
Meeting Minutes

Attendees: *Don Herz, Dennis Meyer, Ray Stevens, Terry Lowe, and Randy Ober*

Administration

Budget

The City and County Agency budgets for FY2007/2008 have been completed and distributed. There have been only a few minor changes to the budgets as they were presented.

VoIP Project

Doug and Vince are in the process of searching for a sample RFP for the VoIP project. The RFP would be offered in two separate stages, one being for design, and the other for equipment.

eDiscovery

We are still in the very early stages of researching the software that would meet the requirements of the laws which were passed by a Federal Government to archive certain records. The County is presently using a product called TRIM for document management, which is able to be used for archiving documents. I.S. has met with both the City and County Attorneys, as well as representatives from EMC, who introduced us to their eDiscovery tool.

Networking

Fiber Projects

K Street

The fiber which had been broken in the K Street complex has now been repaired. The entire route is now encased in conduit.

Lancaster Manor/Trabert Hall

The issue with Lancaster Manor losing access has now been resolved. It is believed that the steel pipe which holds the conduit had held the ice so long during our very cold temperatures, and eventually crushed the fiber inside. The area from Trabert Hall to Lancaster Manor has now been replaced with plastic conduit, and as of February 28th everyone is back up and running with no problems. In the course of discussions related to this project it became apparent that the Manor will need to have some redundancy to the network in place as they migrate case management to the AS400.

County Attorney Web Hits

The County Attorney's Office has once again had problems with someone browsing their site in an automated fashion. On February 26th they had one IP address that browsed the same site 126,000 times. This is happening in the Case

*Detail screen which gives name, birth date, and disposition information
pertaining to court cases. The IP address was then blocked, however attempts to
trace who the address actually belonged to were unsuccessful.*

Redundant Firewalls

*March 7th we installed a redundant firewall. We had been having problems with the
firewall going down once in a while, which causes some major grief. We have always
kept a second firewall on the shelf for use if our production firewall had severe
difficulties. Doug and Jeff have now purchased another software license with intentions
of both Farewells running at the same time. Jeff is now monitoring how the new set up is
working.*

Systems Development

Interline eGov

*The Web Assistant I course work continues to be prepared with classes beginning this
spring. We have completed the training for the Web II's. The WI-LINC Technology sub-
committee met earlier today. Three groups were assigned to research the hardware and
software issues so they can be incorporated in the final report. We will now wait for a
legal opinion on what we are allowed to do. The Commissioner's report will probably
not be completed until after the election. Terry received the signed Executive Order from
the Mayor for the new Interline Partners, (Windstream, KLKN, and KFOR). We will
begin amending the bus signs, and within the next couple of months commercials will be
available on television and radio. Phase II of the Interline Action Center (Ombudsman),
is scheduled to begin 2nd quarter 2007. Chris is working on the new ePay Parking option
that will allow the reloading of parking garage cards and take monthly payments via
Interline. Early ePay Swimming Pool passes has totaled 365, and with warmer weather
on the way, sales will pick up soon. Chris will begin to work on the ePay Parks Shelter
and Golf Reservations systems as time permits. The new virtual tour of the County/City
Building was deployed.*

County Attorney/Public Defender Case Management System

*Progress continues to move forward on the Case Management system for the County
Attorney and Public Defender's offices. Both agencies continue to work with the
consultant to customize their particular wants and needs. The Public Defender's office
could be live by the end of March.*

Equipment Management System

*Public Works has been looking to replace their current Equipment Management system,
which is a purchased package incorporating VSAM files. I.S. is in the process of re-
writing the system to use a browser based screen presentation with DB2 on the
mainframe as the database manager. It will include modules of Units/Equipment, Parts/
Inventory, Repair Orders, Gas/Fuel, Billing, and Depreciation/Replacement. It will also
allow for participation of other agencies, with specific targets being Police Garage, Fire
Department, StarTran, and Lancaster County Maintenance, if they so desire. Where
feasible and practical, it shall make use of wireless technologies, Bar Codes/Scanners,*

Remote and Internet Access.

Empagio Beta Project (Tesseract)
The Empagio Project is the payroll system for both the City and the County. The system is web based and much more modern. We had negotiated a Beta agreement with Empagio, and they came on site and trained us cost free. We are faced with a few challenges with having to be off of our old system by October. We are forced to spend monies that were not included in the budget because we did not know about the Beta when we presented the budget figures 18 months ago. We are also challenged with Union negotiations within the next few months. We will need to have money available for modifications to the system, once it is put in to place. The modules are shared with both the City and County, with different fiscal years. Terry will discuss the budget ramifications with Steve Hubka.

CIP Automation Phase I
A final review meeting with Public Works took place on February 21st. Phase I went into production, with capital improvements being submitted on line. Phase II planning was discussed for FY2007/2008.

ENTERPRISE ONE Upgrade (PeopleSoft)
We experienced three days of down time due to the complete system rebuild after an ESU update process corrupted the system.

Information Center
Daylight Savings Time
The PC staff at I.S. is monitoring where windows updates are on everyone's PCs. If they notice a PC that has not been re-booted within the past few weeks, they are making contact with the user to do so.

Lancaster Manor Time Clock
The Time Clock system at Lancaster Manor required a fix to accommodate for the Day Light Savings Time change.

Technical Support
County PeopleSoft AS/400
The County PeopleSoft AS/400 prime shift utilization in February was 10.30% compared to 5.09% in January. The increase in average utilization is mainly attributed to the package rebuild function that was performed to refresh the PeopleSoft environment during the prime shift of February 22nd and 23rd. Disk utilization is 55.9%.

City JDE AS//400
The City Finance JDE AS/400 prime shift utilization in February was 10.46% compared to 14.25% in January. Disk utilization is 65.0%.

Lancaster Manor
The Lancaster Manor AS/400 disk utilization is 37.4%.

IBM "Mainframe"
The IBM z/890 Enterprise Server prime shift utilization was 57.70% in February compared with 47.24% in January. There were 2,669,955 CICS transactions executed, which included 703,193 web transactions.

CJIS Alpha Server
The CJIS Alpha Server prime shift utilization was 60% in February compared to 54% in January. We experienced some problems with the CJIS email system last Friday, March 2nd, just before 11 am. The Health Department had sent out their annual report which included a large PDF attachment to several pages of recipients. The email caused CJIS to have a memory fight and crash. An LPD employee tried to open the Health Department file again at 1 pm causing it to go down a second time. The email was then deleted.

Next Meeting
April 12, 2007